

25X1A9a

(Minutes of OCh/G/RR Staff Meeting, 12 October 1953. 9:30 A.M.)

PRESENT: [REDACTED]

DOCUMENT NO. 41  
NO CHANGE IN CLASS. ☐  
DECLASSIFIED  
CLASS. CHANGED TO: TS S  
NEXT REVIEW DATE: 1-11-77  
AUTHORITY: 372044  
REVIEWER: 372044

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1. [REDACTED] emphasized the necessity for getting advance approval from I & S for outside activities as required by CIA Regulation 10-4. In cases where an employee is planning to take a college course the exact designation of which may be in doubt until registration, the request for approval should be submitted nevertheless, with as much detail as is available.

ACTION: Division Chiefs to emphasize to all employees the necessity for compliance.

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2. [REDACTED] reported that henceforth he will be contributing to a quarterly report that will be submitted by the AD/RR to the DD/I, covering the principal highlights of each quarter.

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3. [REDACTED] reported that [REDACTED], who was being processed for a position in D/GP, will not be available, having been disapproved by I & S. 25X1A9a

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4. [REDACTED] reported that the DD/I is anxious to learn what steps are being taken toward exploitation of certain aerial photography of Albania that has recently become available to CIA. It was pointed out that this instance is representative of D/GP's whole problem of learning of new photography and arranging for its proper exploitation. [REDACTED] spoke of the necessity for D/GP to have access to information on all aerial photography coming into the IAC community as a basis for the preparation of mission reviews that will enable analysts to submit specific requirements for exploitation.

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ACTION: [REDACTED] is to investigate the case of the Albanian photography, arrange for its exploitation, and recommend procedures for automatic handling of such cases in the future.

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5. [REDACTED] spoke of the need for a method of exchanging information among Washington agencies concerning all geographic research projects under way. It was agreed that such an exchange might eliminate some duplication of effort and should certainly result in better-coordinated geographic research efforts throughout the government. There was some discussion of the relative advisability of keeping this exchange on an informal working contact basis versus establishing a formal procedure, perhaps with IAC blessing.

~~Security Information~~

25X1A9a ACTION: [REDACTED] are to explore this problem and submit, within two weeks, a draft proposal for a method of establishing the exchange.

6. The question of making overtime available for use by D/GL was raised again. The three Division Chiefs concerned agreed on the following procedure:

(a) D/GL will use 30 hours per pay period from the D/GC quota. These 30 hours will be included in the regular D/GL request for authorized overtime, and will be worked by D/GL personnel.

25X1A9a (b) [REDACTED] will continuously review the expenditure of D/GC overtime within his own division, and if he finds that toward the end of a pay period he has an unused surplus of o/t, he will give D/GC personnel an opportunity to perform some overtime work in D/GL.

(c) D/GL will use 30 hours per pay period from the D/GG quota. These 30 hours will be included in the D/GL request for authorized overtime, and will be worked by D/GL personnel. D/GG will cut its own use of overtime to a bare minimum.

25X1A9a 7. [REDACTED] presented a request from the American Geographical Society for (a) a number of D/ GC maps specifically identified by title and scale, plus (b) automatic distribution of maps produced by D/GC in the future. It was agreed that D/GL should honor, insofar as possible, the request for specific maps, but should explain to AGS that no automatic distribution can be established.

25X1A9a 8. [REDACTED] briefed the group on problems that had arisen in D/GL as a result of shortage of clerical help, consequent delay in dissemination of Geographic Attache letters to IAMPC members, and the unilateral action of one of the IAMPC members in corresponding directly with [REDACTED] on a matter that should have been coordinated through the Committee. 25X1A9a

25X1A9a 9. [REDACTED] explained that [REDACTED] of St/I/2 25X1A9a will begin their tour of "familiarization training" in the Geographic Area on 13 October.